

Report on WSDOT's Reporting Requirements and Responsibilities to Other Governmental Entities

April 2, 2004



**Washington State
Department of Transportation**

REPORT ON WSDOT'S REPORTING REQUIREMENTS AND RESPONSIBILITIES TO EXTERNAL GOVERNMENT ENTITIES

Please note that while effort has been made to summarize all department reporting requirements, this list may not be inclusive of all reporting. The general reporting requirements of department programs, such as Washington State Ferries, are rolled up into agency-wide reporting (Financial Planning & Economics Analysis Office, Accounting Services, and Budget Office). The information management systems used to produce reports are not included. Additionally, the requirements in the environmental area of specific project or programmatic permits to report compliance are generally not included. Note also that some of the reporting listed below is voluntary or internal to the agency to provide context in the types of reporting that WSDOT does.

The numbering of the reporting requirements is only for purposes of convenience of reference in this presentation.

	TO WHOM	FROM WSDOT OFFICE OF:	REPORTING SYSTEM	DESCRIPTION
1	County Road Administration Board (CRAB) RCW 36.78.070	Highways and Local Programs	List of Load Posted Bridges (Annual)	H&LP provides the CRAB with a list with the number of County owned bridges that are load posted and not-load posted. The two categories are split into on-system and off-system bridges. CRAB is also provided with a estimate of the replacement cost by square foot of bridge deck. This information is published in the CRAB annual report to the legislature.
2	CRAB RCW 36.78.090	Highways and Local Programs	Report on Bridge Inspection Compliance (Annual)	H&LP provides information that CRAB requests on County Bridge Owners to ensure that all are in compliance with the National Bridge Inspection Standards (NBIS). This information is used in determining whether or not an agency is eligible for its certificate of good practice and will receive its portion of gas tax funds.
3	Department of Ecology	Washington State Ferries	Environmental Spill report (per spill)	Spill report.
4	Department of Ecology Spills Program	Washington State Ferries	Vessel Entries and Transits for Washington Waters (VEATS) (Annual)	Vessel trip data for those vessels 300 gross tons and over
5	Federal Aviation Administration	Aviation Division	Washington State Aviation System Plan (Plan components updated every 3 years on rolling schedule)	Primary use is making airport funding decisions through federal-aid programs; assesses the inventory of physical airport facilities (including pavement condition index), existing operational data, forecast for future activity and capacity needs, identification of state and federal design standard compliance issues, assessment of runway safety areas, general information on existing land uses immediately around the airport, multimodal connections to the airport facility, and the assessment of approach surfaces and the identification of obstructions within the approach surfaces
6	Federal Aviation Administration 14 CFR	Accounting Services	FAA manual process with form sent through the mail (Each billing, typically monthly)	Weekly, project expenditure information is collected on FAA eligible projects in WSDOT's financial system (TRAINS). Additional information reported to FAA with the billing includes the total project expenditures, grant share and state match, and total unliquidated obligations with related state and federal match amounts. If approved by FAA, WSDOT reimbursement payment is received by electronic transfer within 4 to 6 weeks.

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7	Federal Aviation Administration 49 CFR 26	Office of Equal Opportunity	Disadvantaged Business Enterprise (DBE) Overall Goals (Annual)	Establishes overall goals for the utilization of DBEs on FAA-assisted projects and contracts. Approval of the methodology by FAA is required.
8	Federal Highway Administration	Commercial Vehicle Services	FMSIB Grant reporting (Annual)	Report to FHWA on how grant funds are being expended. Grant is going toward: * Collecting baseline traffic counts * Measuring travel times for commercial vehicles through corridors * Exploring ways of tracking HazMat shipments
9	Federal Highway Administration	Federal Aid Planning	Section 120 of Title 23, United States Code Clause B Report (Biennial)	This biennial report summarizes federal funds obligations to the highway construction program. It also shows the savings to Washington State by utilizing the Clause B, sliding scale match ratio. Finally the report displays the amount expended on projects that are 100% state funded.
10	Federal Highway Administration	Federal Aid Planning	Surface Transportation Program (STP) Programmatic Report (Annual)	This is a summary of state funded expenditures on designated highway construction projects that are serving as match for WSDOT's STP programmatic program. The report verifies that the federal match requirements for the Programmatic Surface Transportation Program (STP) are meeting the minimum federal share.
11	Federal Highway Administration	Financial Planning & Economic Analysis Office	FHWA-531 State Highway Income (Annual)	This report records the state's highway-user revenue and other revenues used to fund state highways and mass transit expenditures.
12	Federal Highway Administration	Financial Planning & Economic Analysis Office	FHWA-532 State Highway Expenditures (Annual)	This report records the State's highway and mass transit expenditures, and any non-transportation distributions from highway-user revenue.
13	Federal Highway Administration	Financial Planning & Economic Analysis Office	FHWA-534 Highway Capital Outlay and Maintenance Expenditures (Annual)	This report expands on the highway capital outlay and maintenance expenditures by state governments, as reported in the FHWA-532. It classifies these expenditures by area type, functional system, on or off the National Highway System, and type of improvement.
14	Federal Highway Administration	Financial Planning & Economic Analysis Office	FHWA-536 Local Highway Finance Report (Annual)	This report records road and street funding and expenditures by local governments. The report provides information in four basic areas of local highway finance: disposition of highway-user revenues, revenues used for roads and streets, road and street expenditures by purpose or activity, and local highway debt status.

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15	Federal Highway Administration	Financial Planning & Economic Analysis Office	FHWA-541 State Transportation Obligations Issued During Year and Allotment of Proceeds (Annual)	This report provides specific details of the sale of state transportation bonds and use of the bond proceeds.
16	Federal Highway Administration	Financial Planning & Economic Analysis Office	FHWA-542 Status of State Transportation Debt (Annual)	This report provides information on the par value amount of outstanding state transportation debt.
17	Federal Highway Administration	Financial Planning & Economic Analysis Office	FHWA-556 State Motor Fuel Tax Receipts and Initial Distribution by Collection Agencies (Annual)	This report records the actual collections of the state motor fuel tax during the year and other receipts and expenditures incidental to the administration of this tax. It also reports, by major items, the distribution of the tax receipts.
18	Federal Highway Administration	Financial Planning & Economic Analysis Office	FHWA-561 State Motor Vehicle Registrations, Registration Fees, and Miscellaneous Receipts (Annual)	This report records the total number of motor vehicles registered during the year, classified by types of vehicles, kinds of use, and the corresponding registration fees and miscellaneous receipts connected with motor vehicle registration and operation.
19	Federal Highway Administration	Financial Planning & Economic Analysis Office	FHWA-562 State Driver Licenses and Fees (Annual)	This report records the total number of drivers licensed during the year, classified by kinds of permits or licenses issued, term of licenses, and fees collected. The number of driver licenses in forces is also stratified by age and sex.
20	Federal Highway Administration	Financial Planning & Economic Analysis Office	FHWA-566 State Motor Vehicle Registration Fees and Other Receipts: Initial Distribution by Collecting Agencies (Annual)	This report summarizes the gross revenues collected from the State taxation of motor vehicles, driver licenses, and motor carriers and then reports the initial distribution of those tax receipts from collecting agencies to expending agencies.
21	Federal Highway Administration	Financial Planning & Economic Analysis Office	FHWA-571 Receipts from State Taxation of Motor Vehicles Operated for Hire and Other Motor Carriers (Annual)	This report records the special state taxes, in addition to registration fees, paid by each type and class of motor carrier.

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22	Federal Highway Administration	Highways and Local Programs	Manually Prepared Report (Annual)	<p>A workplan for the Local Technical Assistance Program (LTAP) is required for the upcoming year. The report includes goals and objectives for the upcoming year along with detailed funding estimates and explaining what will be delivered and accomplished with the funds.</p> <p>A separate report on WST2 staff, products and services, and training accomplishments is also prepared.</p>
23	Federal Highway Administration	Maintenance	Interstate Highway Report (Annual)	Identifies maintenance accomplishments on the Interstate Highway System
24	Federal Highway Administration	Real Estate Services	FHWA Office of Real Estate Services Annual Report of Program Statistics	Real Estate Services is required by FHWA to report on the number of parcels acquired in the prior fiscal year by WSDOT and local agencies and the amount paid for those parcels and any relocation. The report is due at the end of December each year.
25	Federal Highway Administration	Traffic Operations	Work Zone Review (Annual)	A review team of department personnel annually review randomly selected projects throughout the regions to assess the effectiveness of traffic control procedures and safety regulations in work zones. The results of the review are given to the FWHA Division Administrator.
26	Federal Highway Administration 23 U.S.C 502, 23 CFR 1.5, and 23 CFR 421.105	Transportation Data Office	Highway Performance Monitoring System (HPMS) (Annual)	<p>98 separate data items are tracked in WSDOT's HPMS for 3,700 sample sections of roadway, representing 80,000 centerline miles of Washington's public roads. Data items include pavement condition, traffic volume and capacity, roadway geometrics, and section improvement information. Traffic data is collected for all principal arterial mileage.</p> <p>The FHWA, using state-furnished data, provides Congress with assessments of future highway investment needs and investment/performance relationships. Congress utilizes the HPMS ability to monitor highway conditions, performance, usage, and operating characteristics to evaluate federal-aid programs and funding levels and to determine Washington's apportionment of federal aid funds.</p>
27	Federal Highway Administration 23 CFR 230, 49 CFR 27	Office of Equal Opportunity	Equal Employment Opportunity (EEO) Assurances (Annual)	<p>Part I documents program accomplishments in the employment and training of minorities and women in federally-financed highway construction projects, and contractor compliance within EEO contract provisions.</p> <p>Part II is an annual self-analysis of employment practices to identify potential adverse impacts on the basis of disability, race, color, gender, age, religion, sex, and national origin. Reports employment, reasonable accommodation, and affirmative action statistical data.</p>

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28	Federal Highway Administration 23 CFR 230, 49 CFR 27 & 49 CFR 37	Office of Equal Opportunity	Affirmative Action Plan (Five-Year Plan)	The five-year plan outlines the WSDOT equal employment program, an analysis of current personnel practices, actions for improvement, and hiring goals for each year. Annual updates submitted as Part II above.
29	Federal Highway Administration 23 CFR 650	Bridge Preservation Office Highways and Local Programs	Structural Inventory and Appraisal of the Nation's Bridges (also called National Bridge Inspection, NBI) (Annual)	All publicly owned bridges are inspected and rated in accordance with the FHWA Recording and Coding Guide to standardize inspection results. Bridges are described using a Sufficiency Rating (SR) and a status flag indicating whether a bridge is Structurally Deficient (SD) or Functionally Obsolete (FO). The ratings are used to determine federal bridge rehabilitation and replacement funding levels to the states. Inspections are typically performed at two-year intervals. H&LP works with the County and City bridge owners to ensure the NBI is updated with Inspection and Inventory data in accordance with the National Bridge Inspection Standards (NBIS). This data is stored on the Washington State Bridge Inventory System (WSBIS).
30	Federal Highway Administration 23 CFR 657	Commercial Vehicle Services	Certification of Size and Weight Enforcement (Annual)	Certifies that the State administers a program of vehicle size and weight enforcement on Federal-aid highways. WSP collects data on commercial vehicle enforcement, such as truck miles traveled and trucks weighed, and WSDOT CVS submits to FHWA .
31	Federal Highway Administration 23 CFR 924.15	Highways and Local Programs	Manually Prepared Report (Annual)	WSDOT is required to report on the Highway Safety Improvement Program (HSIP). The report consists of summaries of projects funded through the Hazard Elimination Safety (HES) and Railway/Highway Crossing programs. The information includes the number and types of projects completed or under construction each year and identifies the effectiveness of the program.
32	Federal Highway Administration 49 CFR 21, 23 CFR 200	Office of Equal Opportunity	Title VI Plan (Annual)	The plan summarizes compliance activities from each special emphasis program area of WSDOT's Federal-aid highway process and subrecipients' (cities and counties) compliance with Title VI plan requirements.
33	Federal Highway Administration 49 CFR 26	Office of Equal Opportunity	Disadvantaged Business Enterprise (DBE) Overall Goals (Annual)	Establishes overall goals for the utilization of DBEs on FHWA assisted projects and contracts. FHWA approval of the methodology used is required.
34	Federal Highway Administration 49 CFR 26	Office of Equal Opportunity	Disadvantaged Business Enterprise (DBE) Program Plan	This document sets forth the operating procedures and practices governing WSDOT's DBE program. Federal (FHWA) approval is required.

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35	Federal Highway Administration 49 CFR 26	Office of Equal Opportunity	Manually Prepared Report (Semiannual)	Data regarding Disadvantaged Business Enterprise (DBE) program awards or commitments and payments from H&LP, the Construction Office, and Consultant Services are reported.
36	Federal Highway Administration CFR Titles 23 and 49, OMB Circular A-102, and RASPS State User Manual	Accounting Services	FHWA Rapid Approval & State Payment System (RASPS) (Each billing, typically weekly)	Weekly, project expenditure information is collected on FHWA eligible projects and transmitted from WSDOT's financial system (TRAINS) to RASPS. If approved by FHWA by 9 a.m., WSDOT receives reimbursement the same day by wire transfer.
37	Federal Highway Administration Guidance for Administering the State Infrastructure Bank Pilot Program	Highways and Local Programs	Manually Prepared Report (Annual)	The State Infrastructure Bank was created as a means for the state to make highway loans, and grants to public and private entities for transportation projects. WSDOT is required to report on the status of the projects including their financial activity.
38	Federal Highway Administration Guidance on the Congestion Mitigation and Air Quality Improvement Program - TEA-21, Sec 1110	Highways and Local Programs	Manually Prepared Report (Annual)	The purpose of the Congestion Mitigation and Air Quality Improvement (CMAQ) Program is to fund transportation projects and programs that reduce transportation-related emissions in areas that exceed the National Ambient Air Quality Standards. WSDOT reports on the improvements to air quality due to the implementation of the selected projects and programs.
39	Federal Railroad Administration	Rail Program	Financial Status Report on Repaid Local Rail Freight Assistance (LRFA) funds (Quarterly)	WSDOT is responsible for collecting loan payments made to short line railroads through a federal loan program that ended in 1995. The annual report describes the fund balance managed by WSDOT.
40	Federal Railroad Administration	Rail Program	Washington State Intercity Passenger Rail Program Overview (Annual)	This report provides an overview of the status of the state's intercity rail program, including ridership, construction projects, and other issues that exist on the Pacific Northwest Rail Corridor.

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41	Federal Transit Administration	Public Transportation	Grant distribution reporting (Annually or quarterly, depending on grant)	WSDOT must report to the FTA the status of each grant it administers, including milestones met, budgets, etc., for three specific grants: Section 5310 Elderly and Persons with Disabilities, 5311 Rural Public Transportation, 5311(f) Intercity Bus Transportation
42	Federal Transit Administration	Rail Program	Rail/Fixed-Guideway Transit Safety and Security Report for Washington State (Annual)	This report includes an overview of safety and security issues for all fixed guideway transit in Washington, including the Seattle Monorail, the Waterfront Streetcar, and the Sound Transit's Link light rail system.
43	Federal Transit Administration	Washington State Ferries	National Transit Database (Annual)	WSF is required to update service, traffic and asset information to the FTA. Seven reporting modules are built into the reporting system.
44	Federal Transit Administration 49 CFR	Accounting Services	FTA Electronic Clearing House Operation (ECHO) System (Each billing, typically monthly)	Weekly, project expenditure information is collected on FTA eligible projects and transmitted from WSDOT's financial system (TRAINS) to ECHO monthly. If approved by FTA, WSDOT receives reimbursement payment electronically within 2 to 3 working days.
45	Federal Transit Administration 49 CFR	Accounting Services	FTA Transportation Electronic Award Management System (TEAM) (Quarterly and annually)	By project, the following information is reported: Total project expenditures, grant share and state match, and total unliquidated obligations and related state and federal match amounts.
46	Federal Transit Administration 49 CFR 18	Office of Equal Opportunity	Triennial Review (every 3 years)	Comprehensive review of Washington State Ferries program, conducted by FTA: management of FTA money; DBE activity and program management; DBE goals; Title VI compliance; and EEO internal and external program procedures to track complaints, Americans with Disabilities Act compliance, and public access accommodations.
47	Federal Transit Administration 49 CFR 26	Office of Equal Opportunity	Disadvantaged Business Enterprise (DBE) Overall Goals (Annual)	Establishes overall goals for the utilization of DBEs on FTA-assisted projects and contracts. Approval of the methodology by FTA is required.
48	Governor's Affirmative Action Policy Committee (GAAPCom) RCW 41.06.150	Office of Equal Opportunity	Affirmative Action Plan (AAP) for Washington State (Four-Year Plan and Biennial updates)	The AAP reports WSDOT's affirmative action program promoting affirmative action and equal employment opportunity. Biennial updates identifies progress and actions for improvement.

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49	Governor's Chief- of-Staff Executive Order 97- 03 on Quality Management	Strategic Assessment Office	Governor's Performance Agreement (Annual agreement; quarterly updates)	"The purpose of the annual performance agreements is for the Governor and his cabinet to communicate mutual expectations for the upcoming fiscal year. The resulting dialogue gives directors the opportunity to identify: Initiatives that they plan to launch in the coming year; Strategies initiated in the previous years that they plan to continue; Areas of alignment with the Governor's agenda; Support they need from the Governor's office to meet their objectives." <i>(from 2002 Guidelines for Executive Cabinet)</i>
50	Legislative Transportation Committee (LTC) and the state Office of Financial Management (OFM) RCW 47.04	Budget Office	Manually Prepared Report (Annual)	WSDOT is required to report on the expenditures and full-time equivalents processed through the miscellaneous transportation programs account.
51	Legislative Transportation Committee Staff RCW 47.30	Project Control Reporting Branch	Paths & Trails Expenditure Report (Annual)	RCW 47.30 requires 0.3 percent of the yearly expenditures on the highway construction program to be expended on paths and trails. This report displays the amount actual expenditures on paths and trails in the previous fiscal year.
52	Legislature	Budget Office	Legislative Information System Proviso Report (Semiannual)	The department reports the status of implementing legislative proviso language contained in the budget bill and other recently enacted legislation. The status includes information on mandated studies, reports, and other required activities, e.g., the Washington Commerce Corridor Feasibility Study, Regional Congestion Relief Solutions, the Strategic Freight Transportation Analysis, and Regional Transportation Investment District activities.
53	Legislature and WSDOT Executives legislature directed WSDOT to produce accountability tool in 1995	Maintenance	Maintenance Accountability Process (MAP) (Targets set biennially, performance recorded annually)	34 outcome-based performance measures for different highway maintenance activities/highway system features. Performance is primarily based on the condition of the highway system features.
54	Legislature RCW 47.06B.030	Public Transportation	Agency Council on Coordinated Transportation (Biennial)	Reports on activities of ACCT to improve coordination of transportation services provided to persons with special needs

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55	Legislature RCW 70.94.537	Public Transportation	CTR Task Force Report (Biennial)	The CTR program surveys employee travel patterns at more than 1,000 worksite around the state every two years. WSDOT gathers and analyzes the CTR data and reports to the Legislature every two years on the status of the program.
56	Legislature Section 310 in transportation budget	Highways and Local Programs	Local grant awards reporting (Semiannual)	Program Z (Highways and Local Programs) awards grants to cities and counties, and is required to report whether projects funded by the grants are making "satisfactory progress" Legislation specifies that the Small City Pavement Preservation grant program and the Traffic Safety Near Schools grant program must be reported on; other grant programs will likely be reported on as well.
57	Legislature SSB5248	Highways and Local Programs	Still to be developed (Biennial)	WSDOT in cooperation with the Association of Washington Cities, will provide the Transportation Commission preservation rating information on city and towns arterial network.
58	Local Technical Assistance Program (LTAP) Center program requirement	Highways and Local Programs	Manually Prepared Report (Annual)	This report describes the National LTAP clearing house from Washington State Technology Transfer Center profiling contact information, newsletter distribution, training accomplishments.
59	LTC and other transportation agency managers	Program Management, Financial Planning, and the Budget Office	Transportation Executive Information System (TEIS) (Monthly reports)	The Transportation Executive Information System (TEIS) is comprised of several modules, which collectively serve to provide financial information to legislative decision makers. The modules include fund balance tracking, fiscal monitoring and capital projects tracking. The Legislative Transportation Committees and the Office of Financial Management (OFM) use this information to build various capital projects scenarios through the legislative session. TEIS is owned by the Legislative Evaluation and Accountability Program (LEAP), but administered by WSDOT. Expenditure data for TEIS is uploaded from TRAINS, as well as Allotments. Project data comes from CPMS.
60	LTC RCW 35.58.2796	Public Transportation	Annual Summary of Public Transportation	Summarizes the performance of public transportation systems in the state
61	OFM & LTC RCW 43.88	Washington State Ferries	OFM Ten-Year Capital Plan (Capital Budgeting System) (Annual)	WSF is required to participate in long-range capital budget planning through the Governor's ten-year capital planning process for state facilities. The plan provides capital project information, including scope, cost schedule, sources of funding and performance measurement. WSF is also required to report on its plans and performance for reducing the backlog of capital preservation work.

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62	OFM and U.S. Office of Mgmt. and Budget OMB Circular A- 133, RCW 43.88.110(9) and SAAM Chapter 95	Accounting Services	Financial reporting for the State's Comprehensive Annual Financial Report (CAFR) (Annual)	As part of the annual CAFR reporting process and to meet requirements of the Federal Single Audit Act, agencies are required to report federal assistance, including direct assistance, nonfinancial assistance, loan assistance and indirect or pass-through assistance.
63	OFM Public Law 101- 453, U.S.C. 3335 & 6503; 31 CFR 205, SAAM Chapter 50	Accounting Services	Cash Management Improvement Act (CMIA) reporting (Annual)	Agencies must certify to OFM annually that federal programs conform to draw down methods described in the Treasury-States Agreement. This reporting includes analysis of federal expenditures in comparison with patterns of warrant clearance through the Office of State Treasurer.
64	OFM RCW 43.88	Budget Office	Activity Inventory (Annual budget submittal and final budget)	The Activity Inventory describes department functions and desired outcomes at various levels such as program, sub-program, and sub-category; including funding, funding source, and FTEs invested in the activity.
65	OFM RCW 43.88	Budget Office	Budget and Allotment Support System (Annual and semiannual submittals)	Budgets and supplemental budgets are proposed detailed funding estimates and explaining what will be delivered/accomplished with the funds, integrating the strategic plan with a mission statement, measurable goals, program objectives, and performance assessments.
66	OFM RCW 43.88	Budget Office	Budget and Allotment Support System (Annual)	Allotments are submitted for OFM approval detailing biennial spending plans program, sub-program, appropriation, object of expenditure, and FTE for each month of a biennia.
67	OFM RCW 43.88	Budget Office	Fiscal Notes System (Ongoing during leg. Session)	Fiscal notes provide costs estimates for implementing proposed legislation and used by legislators to assist in determining support for legislative bills.
68	OFM RCW 43.88	Budget Office	Salary Project System (Annual)	Position information is used to estimate the cost of compensation adjustments. Position information is provided by type of classification, number of FTEs, part and full-time positions, retirement system, current salary step, etc. The Personnel Systems Reform Act adds the complexity of identifying bargaining groups.

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69	OFM RCW 43.88.110(9) and SAAM Chapter 90	Accounting Services	Financial reporting for the State's Comprehensive Annual Financial Report (CAFR) (Annual)	Within 90 days of the fiscal year end, agencies are required to submit final fiscal year end adjustments and disclosure information to OFM. Disclosures required include: Cash and Investments, Accounts Receivable Aging, Comparison of Past Due Accounts Receivables and Write-offs with previous years, Inventories, Leases, Liabilities by Major Class, Certificates of Participation, Deferred Revenues, Transfers, Noncash Activity, and Condition information for Infrastructure (pavements and bridges) reported under the modified approach.
70	OFM RCW 43.88.500- 515	Accounting Services	Boards and Commission reporting (Biennial)	Number of members, number of meetings per biennium, summary of primary responsibilities, expected consequences of group's elimination
71	public, media, legislature, construction industry, transportation interests voluntary	Construction Office	Construction Highlights (Annual)	Annual assessment of WSDOT construction projects across the state, representing a variety of construction types and environments, completed over the summer construction season. Each project is rated in four elements of construction: design, construction management, schedule and cost. Included in the 2003 Construction Highlights report (the third annual report) is a public opinion questionnaire for several projects, one from each of WSDOT's six region areas. WSDOT will use the public comments to consider and improve the way projects are managed and communicated in the future.
72	State environmental regulatory agencies	Environmental Services Maintenance	Programmatic Environmental Permit Compliance Reports (Annual)	Annual reports are required for all activities (primarily maintenance) done under programmatic agreements. Reporting includes frequency and location of activities conducted under general permit, as well as problems encountered. Reporting to respective permit agencies. Activities covered include: beaver dam removal, debris removal at bridges, bridge maintenance over water, bridge painting, freshwater and marinewater sediment test boring. Other data is collected for management purposes and is not necessarily tied to a regulatory permit
73	Transportation Commission RCW 47.01.012	Strategic Assessment Office	Benchmark Report (Annual)	This document demonstrates how the Washington State Transportation Commission and the Washington State Department of Transportation (WSDOT) have responded to the benchmarking legislation enacted in 2002 in ESHB 2304 and codified in RCW 47.01.012.
74	Transportation Commission voluntary	Strategic Assessment Office	Measures, Markers and Mileposts (the <i>Gray Notebook</i>) White Pages (Quarterly)	Periodic report that tracks a variety of performance and accountability measures for routine review by the Transportation Commission and others. Programs throughout the agency contribute data and information to the report.
75	Transportation Commission voluntary	Strategic Assessment Office Project Control and Reporting Office	Measures, Markers and Mileposts (the <i>Gray Notebook</i>) Beige Pages-Project Reporting (Quarterly)	Reports on the progress of the program funded by the 2003 Transportation Funding Package, including project reporting, project highlights, financial information, and program management information. SAO is responsible for document production, coordination, and some sections, while PC&R is responsible for project reporting.

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76	U.S. Army Corps of Engineers, Washington State Department of Ecology, and other resource agencies and governments as specified	Environmental Services	Wetland Monitoring Program (Annual)	When wetlands are adversely affected by a transportation project, WSDOT provides compensation for the impacts by restoring, enhancing and/or creating wetlands. Compliance monitoring provides the means for determining compliance with permits issued by federal, state, local, or tribal jurisdictions.
77	U.S. Coast Guard	Washington State Ferries	Form 2692 (per incident)	One report is required per incident (defined by a variety of criteria), whenever damage is sustained, spills occur, or injuries or material failures occur.
78	Washington Department of Transportation (WSDOT) staff WSDOT Directive 32-20	Transportation Data Office	State Highway Log - Transportation Information Planning and Support System (TRIPS) (Annual)	Contains roadway data and mileage statistics for more than 7,000 miles of Washington State Highways. It is designed to provide a record of current highway system information and a source for computing distances between major points. Each State Highway includes such items as: the number of lanes; the length and width of turn lanes; shoulder, roadway and median widths; roadway surface pavement type; legal speed limits; and the State Route Milepost location for such physical features as intersecting roads, bridges and underpasses, county and corporate limits and on/off ramps.
79	Washington State Counties RCW 36.01.050	Transportation Data Office	Venue of Actions by or Against Counties - Transportation Information Planning and Support System (TRIPS) (Annual)	Provide official travel time between county seats.
80	Washington State Department of Transportation Engineers Design Manual	Transportation Data Office	PS&E Process Approval, Interim Liquidated Damages (On an as needed basis)	Provide design documentation, approval and process review. PS&E process approvals and interim liquidated damage approval authority. Safety Rest area and traveler services traffic calculations and projections.
81	WSDOT, Washington Traffic Safety Commission	Transportation Data Office	Collision Location and Analysis System (CLAS) (Annual)	Statewide and specific location collision information, along with trend analysis.